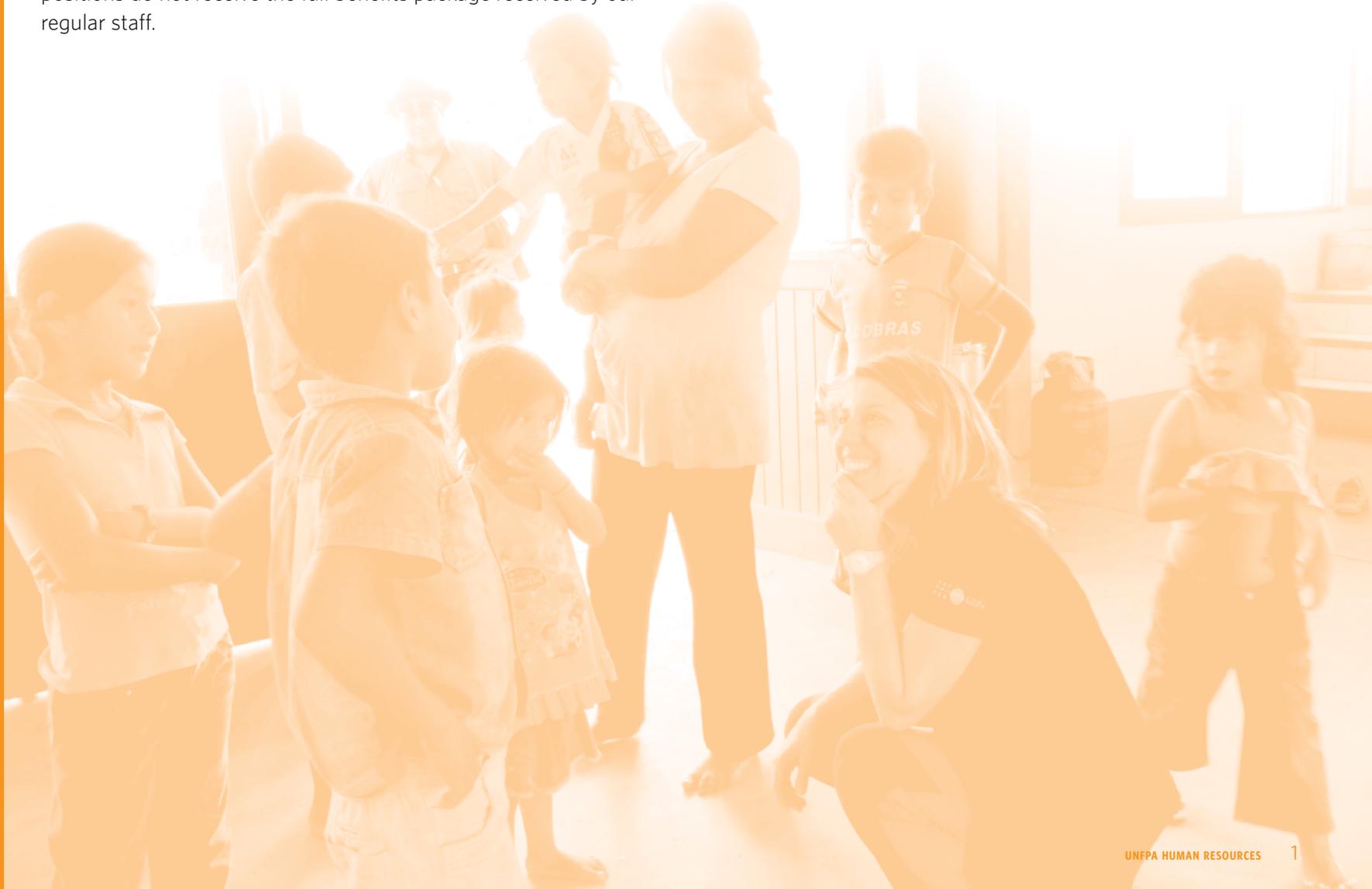


UNFPA Temporary Staff

UNFPA hires temporary staff internationally and locally for limited periods not exceeding one year to perform staff functions for which there is no ongoing, long-term need, for example to replace a staff member on extended leave or to work on a project. Due to the short-term nature of the engagement, staff on temporary positions do not receive the full benefits package received by our regular staff.

International temporary positions are normally advertised through e-Recruit.

Local positions will be advertised locally. For more information contact the UNFPA office in your area.



UNFPA Internship Programme

Objectives

The UNFPA Internship Programme offers a small group of outstanding students the opportunity to acquire direct exposure to UNFPA operations. It is designed to complement development-oriented studies with practical experience in various aspects of UNFPA work.

Applicants should have an interest in the field of development; ability to adapt to new environments and work with individuals from different cultural backgrounds. Interns work under the supervision of a staff member at UNFPA. The background of the interns is matched with the needs of the organization.

Qualifying for an Internship

Candidates for the internship programme are selected on a competitive basis. The profiles of the interns are matched with the needs of the organization. Applicants should be enrolled in a degree programme at an accredited university or in a similar educational programme. Applicants must have written and spoken proficiency in English; fluency in French, Spanish or Arabic is an asset.

Financial Aspects

Interns do not receive any remuneration from UNFPA. The costs associated with participation in the programme must be assumed either by the nominating institution (which may provide financial assistance to its students) or by the students themselves, who will have to meet living expenses as well as make their own arrangements for accommodation, travel and other requirements. In addition, applicants must have medical insurance for the duration of the internship. Proof of insurance will need to be submitted before the internship begins.

Application Procedure

Applicants interested in participating in UNFPA's Internship Programme **at Headquarters in New York** should apply through e-Recruit. Applications are accepted on a rolling basis.

For information about internships outside headquarters, please contact the relevant UNFPA office.



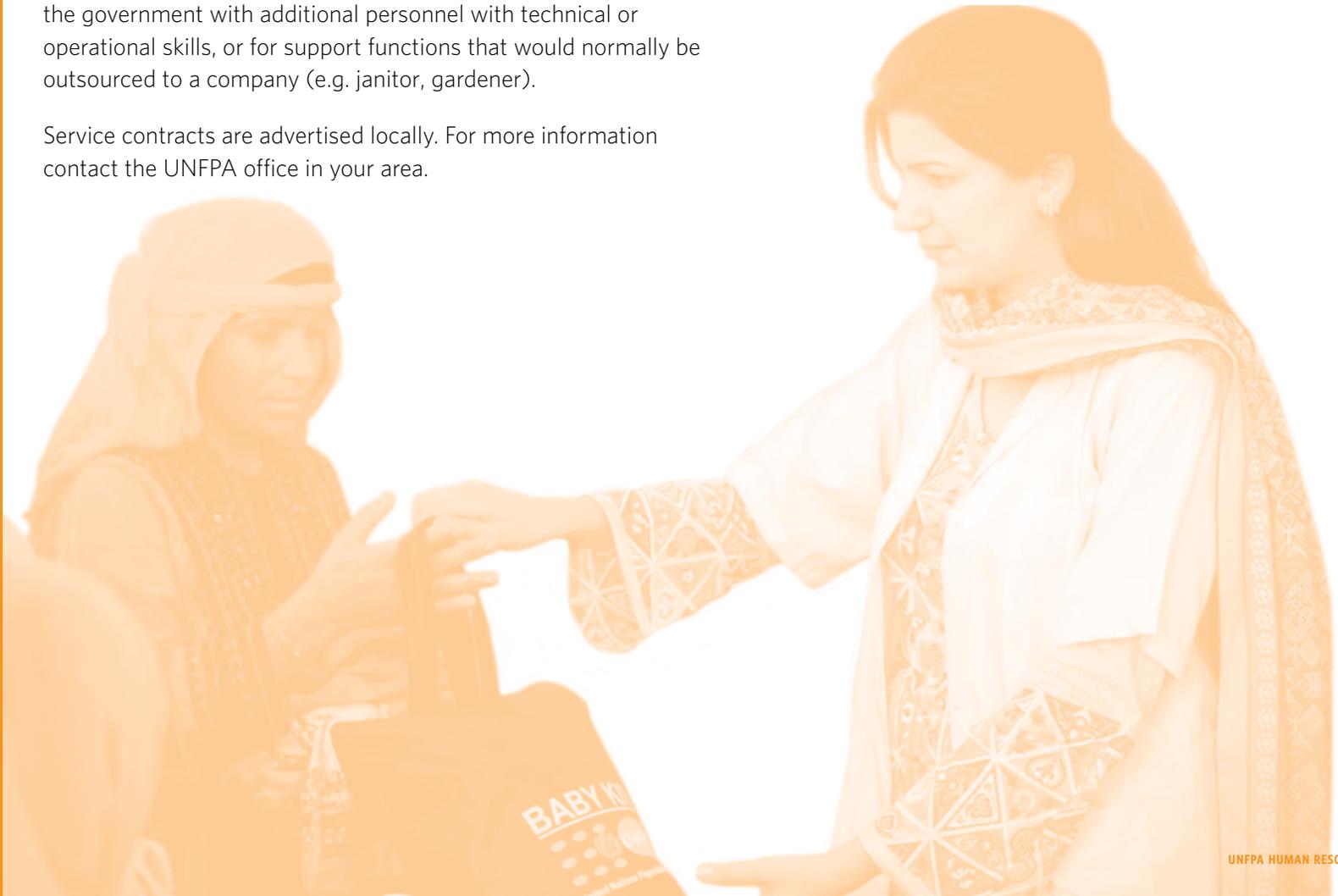
Service Contracts

UNFPA engages personnel in its field locations as non-staff service contract holders. Service contract holders are usually not located in a UNFPA office but with an implementing partner. Service contracts are issued in increments from 6 months up to one year, with a maximum total duration of employment of 5 years. Service contract holders must be nationals of, or hold a work permit in, the country of employment, and work in support of the project activities of implementing partners, to provide the government with additional personnel with technical or operational skills, or for support functions that would normally be outsourced to a company (e.g. janitor, gardener).

Service contracts are advertised locally. For more information contact the UNFPA office in your area.

Individual Consultants

People are retained by UNFPA from time-to-time as individual consultants on special services agreements (SSA) to provide specialised non-staff related functions required by UNFPA on a short-term or intermittent basis to meet a particular requirement. Due to the widely varying needs met by these types of assignments, the means of sourcing SSA holders and the related terms and conditions will vary as appropriate.



United Nations' Volunteers Programme

The United Nations Volunteers (UNV) programme promotes volunteerism to support peace and development worldwide. The UNV programme partners with governments and with UN, non-profit and private sector organizations in order to support development programmes. The UNV programme identifies and engages professionals who can deliver services and fulfill a wide range of specialised tasks to work as United Nations Volunteers.

UNFPA is one of the UN partners which utilizes the services of United Nations Volunteers engaged by the UNV programme to help deliver its mandate.

For more information:

If you are interested in learning more about the UNV programme please go UNV's website (www.unv.org) to see what kind of opportunities are available and to find details on how to apply.

